

## VACANCY

16th January 2024

The Management of **Tanzania Portland Cement Public Limited Company** is inviting for applications from ambitious, energetic and performance driven individuals to fill in the below position.

<b>Position:</b>	<b>KILN PLANNER</b>
<b>Number of Position(s):</b>	1
<b>Reports To:</b>	<b>MAINTENANCE CONTROL CENTRE (MCC) MANAGER</b>
<b>Minimum Qualifications:</b>	<ol style="list-style-type: none"> <li>1. Bachelor's Degree in Mechanical Engineering or its equivalent</li> <li>2. Preferably 5 years' experience in kiln operations; experience in cement industry is an added advantage.</li> <li>3. Proficiency in Ms office Application, Microsoft Excel, Word, Outlook and PowerPoint</li> <li>4. Proficiency in using kiln control systems and related software, adept at programming and monitoring kiln cycles, troubleshooting technical issues.</li> </ol>
<b>Experience:</b>	Preferably <b>5 years' experience</b> in kiln operations; experience in cement industry is an added advantage.
<b>Main Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>1. Create maintenance schedules and generate work orders on Maintenance system i.e., EAM</li> <li>2. Maintain parts inventory and follow up spare purchases with procurement.</li> <li>3. Make technical review of spare parts and services during purchasing process</li> <li>4. Create procedural manuals that explain how to do certain tasks</li> <li>5. Estimate costs of labour and parts for industrial equipment and adjust schedules.</li> <li>7. Assist and support MCC manager and be liaison for other Departments</li> <li>8. Maintain records and files essential to maintenance management</li> <li>9. Coordinate with maintenance staff, contractors, and external vendors</li> <li>10. Prepare maintenance plans per maintenance goals</li> <li>11. Maintains and check the quality of spare parts and service from supplier and contractors</li> <li>12. Prepare AFE justification for CAPEX and follow up of project tasks</li> <li>13. Ensure OSHA compliance with the company and statutory requirements</li> <li>14. Compliance to HC Group Code of Business Conduct, Compliance Polices and Guidelines</li> </ol>
<b>Mode of Application:</b>	Click this link to apply: <a href="https://tpcplc.powerappsportals.com/">https://tpcplc.powerappsportals.com/</a> and attach detailed CV in PDF format which includes e-mail and/or telephone contacts, names and addresses of three (3) referees. <b>DO NOT ATTACH CERTIFICATES.</b>
<b>Application Deadline:</b>	Deadline for application is <b>22nd January 2024</b> ; Only shortlisted candidates will be contacted for interviews.

**TWIGA CEMENT IS AN EQUAL OPPORTUNITY EMPLOYER.**

**NO CHARGES APPLY FOR THIS POSITION.**

Board Directors:  
 Hakan Gurdal (Turkish)  
 Alfonso Velez (Spanish)  
 Francesco Brambilla (Italian)

Ruth Zaipuna (Tanzanian)  
 Dominic Michel (German)  
 Oswald Urassa (Tanzanian)

